

APPENDIX 1

STRATEGIC TRANSPORT SUB-COMMITTEE - TERMS OF REFERENCE

The Corporate Joint Committees Regulations

The North Wales Corporate Joint Committee Regulations 2021 provide that the CJC is to exercise the functions of developing policies under section 108 of the Transport Act 2000.

The Corporate Joint Committee (Transport Functions)(Wales)Regulations modify the Transport Act 2000 in relation to Corporate Joint Committees established under Part 5 of the Local Government and Elections (Wales) Act 2021, where the functions of developing policies under section 108 of the Transport Act 2000 have been conferred on Corporate Joint Committees.

ROLE:

to make recommendations to the Corporate Joint Committee on the approval and revision of a Regional Transport Plan and its submission to Welsh Ministers for approval.

to make recommendations to the Corporate Joint Committee on policies for the implementation by the local transport authorities in its area of the Wales Transport Strategy.

to advise and make recommendations on a co-ordinated joined-up and integrated strategic transportation service in North Wales; through the monitoring, and review of a Regional Transport Plan.

to plan, co-ordinate and advise on regional responses to the Welsh Government Improving Public Transport proposals.

to report regularly to the Corporate Joint Committee on progress, performance, outcomes, and resource requirements.

keeping its regional transport plans and policies under review and recommend any alterations if it considers it appropriate to do so.

to undertake any activities which are ancillary or reasonably incidental to the achievement of these functions

the chairperson of the sub-committee will play a key role in providing leadership and key relations with Welsh Government and the UK Government with regard to the work of the Sub-Committee and its advisory role in the development of the Regional Transport Plan.

the Sub Committee will be advised by Officers of the CJC and its Statutory Officers or their duly appointed representatives or deputies.

Strategic

to co-ordinate Local Authority and other partner activity so that a strategic regional approach takes place in the relevant policy area.

to provide relevant strategic advice to the Corporate Joint Committee.

to support the Corporate Joint Committee to influence national policies and funding programmes.

to enact the decisions of the Corporate Joint Committee. The Corporate Joint Committee will provide direction and commission the Sub-Committees to undertake key tasks.

Programme & Project Management

to co-ordinate the planning, development and delivery of relevant Programme(s) / Project(s) within these Terms of Reference.

to monitor and review progress and impact of relevant Programme(s) / Project(s), and to put forward any recommendations to the Corporate Joint Committee.

To monitor and review the level and deployment of resources including staff and where it deems appropriate make recommendations to the CJC in relation to these matters.

Resource Management

To monitor and review the level and deployment of resources required including staff and where it deems appropriate make recommendations to the CJC in relation to these matters.

Performance Management

To co-ordinate the reporting of performance to the Corporate Joint Committee at least quarterly.

RESPONSIBILITIES and DELIVERABLES:

Communication and Awareness Raising

The Transport Sub-Committee will prepare a quarterly report on its work for the Corporate Joint Committee which shall include:

- Progress on implementation of the Regional Transport Plan including individual Programmes and Projects.

- The Financial Performance of the Committee

- Forthcoming developments.

The report shall form part of an agreed scrutiny protocol, and shall be in a format which will facilitate its submission into Scrutiny or other governance arrangements as determined the Corporate Joint Committee.

QUORUM:

No fewer than 5 of the members must be present.

REVIEW

The Transport Sub-Committee shall conduct an annual self-assessment of its activities under these Terms of Reference and report any conclusions and recommendations to the Corporate Joint Committee and, as part of this assessment, shall consider whether or not it receives adequate and appropriate support in fulfilment of its role and whether or not its annual plan of work is manageable.

The Committee shall annually review its Terms of Reference and may recommend to the Corporate Joint Committee any amendments to its Terms of Reference.